



MTPL COMPANY
MODIRYAT TOSEE PAYDAR LYAN

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TANK TO TANK PROCEDURES

1. Buyer issues ICPO and Company Registration Certificate or any I.D. With TSA for seller's verification.
2. Seller issues Draft Commercial Invoice; Buyer signs and returns CI to Seller.
3. The buyer has its tank farm issue 3 days Invoice to the Seller and issues 2 days Invoice to the buyer. The Buyer issues a guaranteed letter that the buyer shall pay a 2 days tank storage fee immediately after the Seller has paid the 3-day tank storage fee.

The Buyer's tank farm issues for 5 days TSR.

4. Seller provides buyer with FULL POP Documents:

- A. Fresh SGS Report less than 48 hours
- B. Dip Test Authorization-Unconditional
- C. Injection Report at ROTTERDAM/ HOUSTON/FUJAIRAH/SINGAPORE/QINGDAO
- D. Tank Storage Receipt with GPS Coordinates
- E. Tank Farm Bar-code Information
- F. Letter of Commitment to Supply.
- G. Registration Certificate & Export License Copy
- H. Authority to Sell & Collect (ATSC)
- I. Endorsed Injection Schedule by the buyer & buyer Tank Farm (TTTIA)
- J. ATV - For Physical Verification
- K. Irrevocable Commitment to Supply for Spot and 12 months Contract

5. The Seller injects products into buyer's tanks, then the buyer conducts Dip-Test, via SGS/CIQ on the buyer's cost and after Dip-Test Buyer makes payment Based on Q&Q by MT103 wire transfer / TT according to the final Commercial Invoice.
6. Seller transfers the title of ownership as per Buyer's instruction. The buyer lifts the product.
7. Seller pays commission according to signed IMFPA within 48 hours.

